

ASSIGNMENT 9

Textbook Assignment: "Counseling Service Members," chapter 8, pages 8-1 through 8-24.

LEARNING OBJECTIVE: Recognize various counseling methods and/or procedures.

9-1. When did you, as a PN, begin to gain experience on counseling personnel?

1. The first time you checked in personnel
2. The first time you checked out personnel
3. The first time you were assigned to the personnel office
4. Each of the above

9-2. The more you counsel personnel, the more you learn to recognize areas that need improvement and that eventually make you a more effective counselor.

1. True
2. False

9-3. In counseling, some areas often need improvement. Which of the following is one of these areas?

1. Attitude
2. Attention to detail
3. Understanding the needs of the individual
4. Each of the above

9-4. Which of the following is a method and/or technique that should be used when counseling personnel?

1. Planning and scheduling the interview
2. Selecting the appropriate office space
3. Conducting the actual interview
4. All of the above

9-5. You are counseling PO3 Jane Doe. She asks a question, and you don't have the answer. What should you tell PO3 Doe?

1. That you don't know the answer and to check with the supervisor in her division
2. That personnel in your office have very limited knowledge on the subject matter, and that she should check with her division officer
3. That you don't know the answer, but you will find the answer as soon as you can and get back to her
4. Whatever she wants to hear and not worry about the consequences

9-6. Which of the following is the correct phase sequence to follow during an interview?

1. Opening, fact-finding, evaluation, decision, and closing
2. Opening, decision, fact-finding, evaluation, and closing
3. Opening, evaluation, fact-finding, decision, and closing
4. Opening, fact-finding, decision, evaluation, and closing

LEARNING OBJECTIVE: Define military pay and identify the factors that determine receiving pay.

9-7. What is the legal term used when referring to military pay?

1. Allowance
2. Entitlement
3. Regular military compensation
4. Regular military pay

9-8. For information on the current rates and conditions of entitlement to military pay, you should refer to what publication?

1. DFAS PAYPERSMAN
2. DODFMR
3. JFTR
4. MILPERSMAN

9-9. What is the primary means of compensating members of the uniformed services?

1. Basic pay
2. BAQ
3. COMRATS
4. VHA

9-10. The rate of basic pay is determined by what means?

1. By paygrade only
2. By length of service only
3. By paygrade and length of service
4. By time in rate

9-11. Of the following allowances, which one(s) is/are NOT subject to income tax?

1. BAQ and BAS
2. OHA
3. VHA
4. All of the above

9-12. Which of the following are NOT hazardous duties for incentive pay purposes?

1. Parachute duty and flight deck duty
2. Submarine duty and paint locker duty
3. Leprosarium duty and toxic fuels duty
4. Toxic pesticides duty and chemical munitions duty

LEARNING OBJECTIVE: Identify various allowances to include the following: BAQ, VHA, COLA, OHA, TLE, TLA, and DLA.

9-13. Which of the following statements describes the purpose for giving BAQ to service members?

1. To help pay for civilian apartments
2. To help put a down payment on a new home
3. To help pay for a new home
4. To provide a pay supplement to obtain quarters when government quarters aren't available

9-14. Enlisted members in some paygrades may elect not to occupy assigned government quarters at the PDS and subsequently become eligible for BAQ. In what paygrades should such members be?

1. E-1 and E-2
2. E-3 and E-4
3. E-5 and E-6
4. E-7 through E-9

9-15. What is the purpose of variable housing allowance (VHA)?

1. To assist service members in paying for multiple houses
2. To assist service members in paying for various apartments
3. To assist service members to defray housing costs in overseas areas only
4. To assist service members entitled to a BAQ to defray housing costs if government quarters aren't assigned

9-16. What chapter of the JFTR, volume 1, contains information on entitlement to VHA?

1. 9
2. 8
3. 3
4. 6

- 9-17. The allowance prescribed to maintain the purchasing power of basic military compensation in an overseas area is known as
1. COLA
 2. OHA
 3. TLA
 4. VHA
- 9-18. What chapter of the JFTR, volume 1, contains information on the cost of living allowance?
1. 6
 2. 7
 3. 8
 4. 9
- 9-19. The allowance provided to service members assigned to overseas locations and that defrays a significant amount of housing costs is known as
1. COLA
 2. OHA
 3. TLE
 4. TLA
- 9-20. Temporary lodging expense (TLE) may be paid to a member transferring PCS to which of the following locations?
1. Dallas, Texas
 2. Guam
 3. Rota, Spain
 4. Sasebo, Japan
- 9-21. What chapter of the JFTR, volume 1, contains information about TLE?
1. 5
 2. 6
 3. 3
 4. 4
- 9-22. In which of the following locations may temporary lodging allowance (TLA) be paid to a member under PCS orders?
1. Jacksonville, Florida
 2. Pearl Harbor, Hawaii
 3. New York, New York
 4. San Diego, California
- 9-23. The period of entitlement to TLA on departure from an authorized location will not normally exceed what specified number of days preceding the day of departure?
1. 8
 2. 9
 3. 10
 4. 20
- 9-24. Normally, a member is entitled to what total number of dislocation allowance(s) during any fiscal year?
1. One
 2. Two
 3. Three
 4. Four
- 9-25. What is the purpose of the dislocation allowance (DLA)?
1. To partially reimburse a member with or without dependents for the expenses incurred in relocating his/her household
 2. To partially reimburse a member with dependents and who has shipped HHG under his or her entitlement
 3. To partially reimburse a member with dependents and who has shipped HHG over his or her entitlement
 4. To partially reimburse a member without dependents and who has shipped two POVs
- 9-26. Which of the following publications contains information concerning DLA entitlement?
1. ENLTRANSMAN
 2. MILPERSMAN
 3. NTI
 4. All of the above

LEARNING OBJECTIVE: Identify the types of FSA and determine entitlement requirements.

- 9-27. What total number of FSA are currently available?
1. 1
 2. 2
 3. 3
 4. 4
- 9-28. FSA Type I is payable to each member with dependents who is on permanent duty outside the United States or in Alaska if the member's situation meets which of the following criteria?
1. Transportation of dependents to the permanent duty station or to a place near that station is not authorized at government expense
 2. Dependents do not live at or near the permanent duty station
 3. Adequate government quarters or housing facilities are not available for assignment to a member and inadequate government quarters or housing facilities are not assigned
 4. All of the above
- 9-29. If a member is aboard a ship away from its home port continuously for more than 30 days, what type of FSA would the member receive?
1. I
 2. II
 3. III
 4. IV
- 9-30. In what part and chapter of the DODFMR will you find information about the different types of FSA?
1. Part 1, chapter 1
 2. Part 2, chapter 2
 3. Part 3, chapter 3
 4. Part 4, chapter 4

LEARNING OBJECTIVE: Identify various types of allowances.

- 9-31. When rations in kind are not provided by the government, enlisted members entitled to receive basic pay are entitled to what allowance?
1. BAQ
 2. BAS
 3. OHA
 4. VHA
- 9-32. What official is considered the final authority for approving a civilian clothing monetary allowance for officer and enlisted personnel?
1. CO, EPMAC (Code 31)
 2. CHNAVPERS (PERS 20)
 3. CNO
 4. SECNAV

LEARNING OBJECTIVE: Recognize the purpose of SRB and identify SRB message submission requirements.

- 9-33. To what part and chapter of the DODFMR should you refer for information about enlistment bonuses?
1. Part 1, chapter 5
 2. Part 1, chapter 7
 3. Part 1, chapter 9
 4. Part 2, chapter 10
- 9-34. The selective reenlistment bonus (SRB) program is used to increase reenlistments in what type of ratings?
1. In ratings that are considered to be 95% manned
 2. In ratings that are considered to be 90% manned
 3. In ratings that are considered to be 85% manned
 4. In ratings and NEC codes having insufficient retention

- 9-35. The NAVADMIN message that contains the changes to the list of SRB-eligible ratings or NECs and respective award levels is normally released what specified number of days before the effective date of decreases or terminations?
1. 15
 2. 20
 3. 30
 4. 35
- 9-36. SRB reenlistment requests must be submitted according to what publication?
1. DODFMR
 2. ENLTRANSMAN
 3. BUPERSINST 1133.1
 4. OPNAVINST 1160.6
- 9-37. What activity or official provides SRB payment authority?
1. BUPERS (PERS 292)
 2. DFAS-Cleveland Center
 3. CO, EPMAC (Code 31)
 4. CO, NAVRESPERSSEN
- 9-38. Your command has received approval to authorize SRB to one of the members stationed aboard your ship. To start SRB entitlement, you should prepare and submit which of the following NAVCOMPT forms?
1. 3051
 2. 3060
 3. 3062
 4. 3062
- LEARNING OBJECTIVE:** Recognize the purpose of the DDP and identify enrollment requirements.
- 9-39. In which of the following situations will you be required to counsel personnel concerning the Dependents' Dental Plan (DDP)?
1. When they report aboard
 2. When they get married and acquire dependents
 3. When members have questions concerning their entitlement
 4. Each of the above
- 9-40. The completed DDP enrollment form has been received and certified by the PERSUPPDET or personnel office on 4 Jun 96. What is the effective date of DDP coverage for all eligible dependents?
1. 1 Jun 96
 2. 1 Jul 96
 3. 15 Jun 96
 4. 30 Jun 96
- 9-41. The Uniformed Services Active Duty Dependents' Dental Plan Enrollment Election is identified by what DD Form number?
1. 284
 2. 295
 3. 884
 4. 2494
- 9-42. The DDP program provides dental insurance for eligible dependents of which of the following members?
1. Retired
 2. Reserve
 3. Active duty
 4. All of the above
- 9-43. The DDP includes which of the following benefits?
1. Examinations and X-rays
 2. Cleaning and sealants
 3. Fillings and root canal treatment
 4. Each of the above
- 9-44. For active duty members to be able to enroll their dependents in the DDP program, they must have what minimum number of months remaining on active duty?
1. 10
 2. 20
 3. 24
 4. 30
- 9-45. For information on the DDP program, you should refer to what publication?
1. ENLTRANSMAN
 2. JFTR
 3. OPNAVINST 1414.1
 4. OPNAVINST 1751.1

LEARNING OBJECTIVE: Recognize the purpose of the Legal Assistance Program and identify the various legal services available.

9-46. Which of the following officials authorizes attorneys and judge advocates to perform legal assistance functions?

1. CHNAVPERS
2. CNO
3. JAG or his/her designated representative
4. SECNAV

9-47. Legal assistance is intended primarily for what personnel?

1. Active duty personnel
2. Dependents of active duty personnel
3. Reserve personnel
4. Dependents of Reserve personnel

9-48. As resources permit, legal assistance can be provided to which of the following categories of personnel?

1. Retired military personnel
2. Dependents of retired members and dependents of deceased retired members
3. Civilian personnel who are U.S. citizens, employed by, serving with, or accompanying the Armed Forces when in foreign countries
4. All of the above

9-49. Which of the following legal assistance services are NOT available to eligible personnel at legal assistance offices?

1. Basic wills, trusts, and estate planning
2. Parent/child divorce proceedings
3. Adoption and name changes
4. Nonsupport and indebtedness

9-50. Navy attorneys and judge advocates charge what fee, if any, when they provide legal assistance to eligible personnel?

1. \$10 per hour
2. \$20 per hour
3. \$50 per hour
4. None

9-51. Which of the following publications contains information concerning legal assistance?

1. ENLTRANSMAN
2. JAGMAN
3. JFTR
4. MILPERSMAN

LEARNING OBJECTIVE: Recognize the purpose and identify the types of availability reports. Identify their submission requirements.

9-52. What command is responsible for prompt and accurate submission of availability reports on personnel who are available for assignment or reassignment?

1. Your command
2. Your ISIC
3. CINCPACFLT
4. Each of the above

9-53. Which of the following is NOT considered a type of availability report?

1. Accession
2. Regular
3. Irregular
4. Immediate

9-54. Regular availability reports are reports that are submitted on personnel whose availability date is what minimum number of days in the future?

1. 10
2. 15
3. 20
4. 21

- 9-55. An accession availability report would be submitted on which of the following individuals?
1. An AKAN who has just graduated from "A" school
 2. A BM3 who has been on medical hold
 3. A UTC who has been on legal hold
 4. An SR who has been initially gained to active enlisted naval strength

- 9-56. What chapter in the ENLTRANSMAN contains information about availability reports?
1. 10
 2. 15
 3. 20
 4. 21